

1 Prague, March 5 - 8, 2009
Prague Letňany Exhibition Centre

only for internal use

Registration no. _____ Date: _____

The Closing Date for Binding Applications is January 16, 2009

Exhibitor		
Commercial name of company _____	Company Reg. No. _____	
Address: Street _____	Town _____	Postcode _____
Telephone inc. prefix _____	Fax _____	Country _____
Contact person _____	Telephone _____	Fax _____
Mobile phone _____	E-mail _____	
Realization agency or the address to post your invoicing (if is different than the address above)		
Commercial name of company _____	Company Reg. No. _____	
Address: Street _____	Town _____	Postcode _____
Telephone inc. prefix _____	Fax _____	Country _____
Contact person _____	Telephone _____	Fax _____
Mobile phone _____	E-mail _____	

INVOICE TO exhibitor realization company other (mention enclosure)

VAT number: _____ Bank connection: _____

CORRESPONDENCE MAIL TO exhibitor realization company other (mention enclosure)

We hereby order the exhibition area in section:	Fill in one dominant topic!
Nomenclature number: _____	Topic in wording: _____

	Indoor area (depth min. 3 m)	Width x Depth	m ²	Price in CZK/m ²			Total price
				until October 15, 2008	until November 30, 2008	from December 1, 2008	
<input type="checkbox"/>	from 9 - 19 m ²			CZK 1 600	CZK 1 900	CZK 2 200	
<input type="checkbox"/>	20 - 29 m ²			CZK 1 500	CZK 1 800	CZK 2 100	
<input type="checkbox"/>	30 - 59 m ²			CZK 1 400	CZK 1 700	CZK 2 000	
<input type="checkbox"/>	60 - 99 m ²			CZK 1 300	CZK 1 600	CZK 1 900	
<input type="checkbox"/>	100 - 199 m ²			CZK 1 200	CZK 1 500	CZK 1 800	
<input type="checkbox"/>	more than 200 m ²			CZK 1 100	CZK 1 400	CZK 1 700	
Exposition shape				Excess charge			
<input type="checkbox"/>	Row			no excess charge			
<input type="checkbox"/>	Corner			15%			
<input type="checkbox"/>	U-shape (3sides open)	min. 40 m ²		10%			
<input type="checkbox"/>	Island	min. 60 m ²		5%			
Outdoor area		Width x Depth	m ²	Price in CZK/m ²			
				until October 15, 2008	until November 30, 2008	from December 1, 2008	
<input type="checkbox"/>				CZK 700	CZK 800	CZK 900	
<input checked="" type="checkbox"/>	Registration fee						CZK 2000
<input type="checkbox"/>	Registration fee for co-exhibitor	CZK 2 000/pc	Quantity:				
<input checked="" type="checkbox"/>	Obligatory insurance of exhibitor						CZK 650
TOTAL							

Construction of exhibition at the hand of ABF, a.s.

We will manage the construction of our stand see page number 5

Prices do not include VAT. Exhibitor is obliged to ensure the realization of back wall of his exposition, min. height 2.5 m.

We hereby declare that we have made ourselves familiar and agree without reservations with ABF, a.s. business Terms and Conditions for Participation of Exhibitors at the FOR HABITAT 2009 Trade Fair, which form an integral part of this Application.

We undertake to settle all the advance payment invoices including VAT and the final invoice within their due terms.

We agree to be informed about fairs through the e-mail.

Place, date _____

_____ stamp, signature

ARTICLE 1. - PARTICIPATION OF EXHIBITORS AT THE TRADE FAIR AND ASSIGNMENT OF AREAS

The basic precondition for the participation at the Trade Fair is the delivery of the properly completed Binding Application to ABF, a.s. (hereinafter referred to as ABF only) by the closing date. After the receiving of the Binding Application, ABF will send to the Exhibitor a confirmation of its receipt (this event will establish a contractual relationship between ABF and the Exhibitor), and an advance invoice for the exhibition area ordered, registration fee not earlier than in December 2008. The exhibition area will be turned over after receiving the payment of advanced invoice. The final invoice, with the subtraction of advance payments, will only be sent after the end of the Trade Fair.

ABF reserves the right to reduce the ordered area, to change its shape and location - the order of the participation is binding for the Exhibitor also in this case.

If the confirmed area is not available to the Exhibitor for reasons caused by the Organiser of the Trade Fair, the Exhibitor is entitled to the reimbursement of the lease charge paid. The Organiser will not accept and will not indemnify any claims for damages which the Exhibitor could have incurred for this reason.

ARTICLE 2. - TERMS OF PAYMENT

All prices are stated without VAT.

2.1 The basic price of the lease and the Registration Fee include:

- Lease for the area during the assembly, Trade Fair and dismantling
- Insertion into the Trade Fair Catalogue to the extent of data stated in the Order of Registration into the Catalogue (see page 3)
- Insertion into the orientation system of the Trade Fair
- Five Exhibitor's Cards for the firms with an ordered area up to 30 m²
- One Exhibitor's Card for every 10 m² (including a part of this area) exceeding the area of 30 m²
- Assembly/Dismantling Cards for the Implementation Teams
- Cards for free vehicle entries into the area during the assembly and dismantling works (during the assembly and disassembly the parking time in the area is limited - the vehicle entry cards are provided against depositing a security)
- Trade Fair Catalogue, printed version
- Free registration in the Building Information System
- Invitation to the evening common party for 2 persons

2.2 The basic price of the lease and the Registration Fee do not include:

- External walls of the stand, nor any other equipment of the stand, nor the walls of the neighbouring stands.

For each of the other firms which the Exhibitors will present in their expositions (by the presentation of exhibits, with an advertisement panel, company logo, commercial name, folders, video programmes, etc.) the Exhibitor is obliged to pay the Co-exhibitor's Registration Fee. The firm properly registered in this way will be presented in the Trade Fair Catalogue to the full extent as the Exhibitor. **In the case of any breach of this principle, the Exhibitor will be obliged to pay the Co-exhibitor's registration Fee in a double amount during the Trade Fair.**

- Other records about the firm – i.e. branch offices, divisions, business representations, etc.

2.3 Cancellation Conditions

20 % of the total amount on the cancellation in term till November 30, 2008 incl. 50 % of the total amount invoiced, on the cancellation of the Binding Application in the term till January 16, 2009 incl.

100 % of the total amount invoiced, on the cancellation of the Binding Application in the term from January 17, 2009 to the beginning of the Trade Fair. Cancellation conditions are valid also for canceled area.

2.4 The Registration Fees shall be forfeited in full amount, regardless of the term of the cancellation of the Binding Application.

ARTICLE 3. - EXHIBITION AREA

3.1 ABF leases:

- **indoor exhibition area without any equipment, with possible power supply, water pipeline, sewerage, telephone and cleaning facilities on the basis of the Application. The minimum depth of the expositions is 3 m. Minimum sizes of the exhibition areas are stated in the Binding Application for the Participation of the firm.**

3.2 The exhibitor is obliged to manage realization of the back wall of his exhibition, min. height 2,5 m.

The architectural concept in the exhibition halls counts on the implementation of the classical rectangular exhibition raster, within which the following exhibition areas will be available:

- row areas with a free front side
- corner areas with two open sides - along which the visitors walk
- U-shape (front) areas with three open sides - along which the visitors walk
- island areas where all of the four sides are free.

ARTICLE 4. - SAFETY

The Exhibitors are not allowed to store or use in their expositions or in the territory of the Exhibition Centre any combustible and radioactive substances, exploding materials, acids, poisons and other health harming substances. The Exhibitors are obliged to observe the technical, fire and safety regulations which are in force.

ARTICLE 5. - INSURANCE

From 2006 onwards, the insurance of expositions during Trade Fairs is arranged for automatically within the framework of the services provided by ABF, a.s., **at a lump-sum advantageous price of CZK 650** (without VAT). The insurance will apply for all the time of Trade Fairs, including assembly and dismantling.

Information about the extent of the insurance policies agreed upon:

- Material damage insurance – in the widest possible extent, indemnification limit: CZK 5 million, deductible CZK 5000
- Theft risk insurance (theft, robbery), indemnification limit: CZK 1 million, deductible CZK 5000
- Simple thievery insurance, indemnification limit: CZK 100.000 deductible CZK 5000
- Third party liability insurance, indemnification limit: CZK 1 million, deductible CZK 1000

Insurance terms and conditions relating to the types of insurance agreed upon:

- General Terms and Conditions for Property Insurance (VPPM 1/05)
- General Terms and Conditions for Damage Liability Insurance (VPPM OD 1/05)
- Complementary Terms and Conditions for Insurance of Exhibitions and Damage Liability Insurance (DPPVY2 MP 1/05)

At the Exhibition Centre, ABF is not responsible towards the Exhibitors and their Co-exhibitors, or their assembly firms, for any losses, destruction or any damage concerning the exhibits, equipment and outfit of the stands, goods, packages, packing materials whatsoever, whether the loss, destruction or other damage occurred during the assembly, transportation or during the Trade Fair.

ARTICLE 6. - TECHNICAL AND FIRE REGULATIONS, ENERGY USAGE REGULATIONS AND DIRECTIVE FOR THE USE OF TEMPORARY ELECTRICAL INSTALLATIONS

During the time of the Trade Fairs as well as during the assembly and dismantling works **smoking and naked flame handling is prohibited** in all of the indoor areas.

The Exhibitors are obliged to observe, during the assembly, in the entire course of the Trade Fairs and during the dismantling, generally binding law regulations of the Czech Republic, as well as technical standards for the above mentioned areas including work safety regulations and handling all technical equipment. Furthermore, the Exhibitors are obliged to observe appropriate fire regulations valid for individual exhibition areas and the instructions of the authorised members of the fire assistant service and of the ABF staff. Temporary electrical devices must be in accordance with the ČSN 341090 standard and must comply with all other electro-technical regulations in force. The electrical installation works can only be carried out by a firm duly authorised to do so, i.e. possessing the "Certificate of Competence according to the Law No. 174/1968 Coll., Art. 4(f) and Art 3(2) of the Czech Work Safety Authority (ČÚBP) and Czech Mining Authority (ČBÚ) Regulation No. 20/1979 Coll."

ARTICLE 7. - BASIC PRECONDITIONS FOR THE ERECTION OF THE STAND

The erection of the Stand is offered and carried out by ABF. The Exhibitors who will not make any use of this offer and who prefer to ensure the erections of their stands by themselves or through their agencies **are obliged to submit the ground plan and front view of the stand with the marking of dominant heights, as well as with the marking of power, water and sewerage system lines, for approval to ABF, not later than January 16, 2009.** The Exhibitors are obliged to maintain the raster of the exhibition area, i.e. they may not exceed the designated area with anything from the ground plan point of view and the same applies to the dominant heights which are shifted out (Important! - the roofs of outdoor stands generally exceed their ground plan).

The Exhibitors are obliged to leave the exhibition area after the dismantling in the same conditions in which it was before the beginning of the assembly. Any destruction, exceeding pollution etc., will have to be paid for by the Exhibitor according to the real cost of the removal of damage (pollution).

ARTICLE 8 - FINAL PROVISIONS

All requirements and changes on the part of Exhibitors must be sent, subject to a previous Agreement with the organiser, to the Trade Fair Administration (ABF) in writing. All and any complaints on the part of Exhibitors towards ABF during the assembly and in the course of the Trade Fair shall be produced in writing to the Managing Director of the Trade Fair Administration (ABF) or to an authorised representative before the end of the exhibition, or during the dismantling works until they are completed.

Any other claims on the part of Exhibitors towards ABF can be applied for in writing within 2 weeks after the end of the Fairs. Any possible claims of the Exhibitors will cease to exist upon the expiration of 6 months after the end of the Fairs.

ARTICLE 9. - CLOSING DATE FOR APPLICATIONS AND ORDERS

The Binding Application, the Binding Order of Technical Services, the Order of Registration of Other Firms - Co-exhibitors and the Order of Additional Records into the Catalogue shall be sent to the address: ABF, a.s. Veletržní správa (*Trade Fair Administration*), Václavské nám. 29, 111 21 Praha 1 **by January 16, 2009** - we recommend that all correspondence be sent by **registered mail**.

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Commercial Name of the Firm _____

All services which are not marked herein will be automatically considered as NOT ORDERED.

APPLICATION OF TECHNICAL SERVICES - INDOOR AREA

Order of power supply inlet for the period of the Trade Fairs - check off

inlet 230 V - L + N + PE

to 2 kW - 1 socket CZK 3000 <input type="checkbox"/>	to 3 kW - 1 socket CZK 3800 <input type="checkbox"/>	to 5 kW - 2 sockets CZK 4500 <input type="checkbox"/>	to 6 kW - 2 sockets CZK 5100 <input type="checkbox"/>
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inlet 400 V - 3L + N + PE

to 9 kW - soc. 16 A CZK 6400 <input type="checkbox"/>	to 15 kW - soc. 32 A CZK 7800 <input type="checkbox"/>	to 21 kW - soc. 32 A CZK 10 500 <input type="checkbox"/>	to 40 kW - soc. 63 A CZK 16 000 <input type="checkbox"/>
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Higher power inputs of electrical energy are subject to negotiations on an individual basis.

Low power inputs of electrical energy in arrangement 3L + N + PE are to negotiations on an individual basis.

Refrigerator circuit - CZK 700

(the price does not include the power input of the el. energy) no. of circuits _____

Order of water supply and sewerage

the price does not include the lease of a sink

number of branches _____ at
CZK 3900

Order of cleaning of the exposition

daily cleaning

no. of m² _____ at
CZK 10/m² per day

Order of general cleaning after assembly

DO NOT refer to companies that ordered daily cleaning (included in price of daily cleaning)

no. of m² _____ at
CZK 10/m² per day

Order of connection to the Internet

no. of lines _____ at
CZK 3000

APPLICATION OF TECHNICAL SERVICES - OUTDOOR AREA

Order of power supply inlet for the period of the Trade Fairs - check off

inlet 230 V - L + N + PE

to 2 kW - 1 socket CZK 3500 <input type="checkbox"/>	to 3 kW - 1 socket CZK 3900 <input type="checkbox"/>	to 5 kW - 2 sockets CZK 4600 <input type="checkbox"/>	to 6 kW - 2 sockets CZK 5600 <input type="checkbox"/>
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inlet 400 V - 3L + N + PE

to 9 kW - soc. 16 A CZK 6800 <input type="checkbox"/>	to 15 kW - soc. 32 A CZK 8200 <input type="checkbox"/>	to 21 kW - soc. 32 A CZK 10 300 <input type="checkbox"/>	to 40 kW - soc. 63 A CZK 18 000 <input type="checkbox"/>
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Higher power inputs of electrical energy are subject to negotiations on an individual basis.

Low power inputs of electrical energy in arrangement 3L + N + PE are to negotiations on an individual basis.

Refrigerator circuit - CZK 1000

(the price does not include the power input of the el. energy) no. of circuits _____

Order of water supply and sewerage

the price does not include the lease of a sink

number of branches _____ at
CZK 4900

Order of cleaning of the exposition

daily cleaning

no. of m² _____ at
CZK 15/m² per day

Order of general cleaning after assembly

DO NOT refer to companies that ordered daily cleaning (included in price of daily cleaning)

no. of m² _____ at
CZK 15/m² per day

Order of connection to the Internet

no. of lines _____ at
CZK 3500

Complimentary tickets for your partners

I order pcs for free

We hereby declare that we have made ourselves familiar and agree without reservations with the ABF Technical Terms and Conditions of the Participation of Exhibitors at the FOR HABITAT 2009 Trade Fair, which form an integral part of the present Binding Application. We undertake to pay all of the advance invoices and the final invoice including VAT in due terms.

Place, date _____

_____ stamp, signature

ARTICLE 1 - TIME DATA

The Trade Fair will start on March 5, 2009 and end on March 8, 2009

Assembly of exhibitions	March 3-4, 2009	8.00 a.m. - 10.00 p.m.
Registration of exhibitors	March 3-4, 2009	8.00 a.m. - 6.00 p.m.
Opening hours to public	March 5-7, 2009	10.00 a.m. - 6.00 p.m.
	March 8, 2009	10.00 a.m. - 5.00 p.m.
Dismantling of expositions	March 8, 2009	5.00 p.m. - midnight
	March 9, 2009	00.00 a.m. - 10.00 a.m.

ARTICLE 2 - EXHIBITION AREA

ABF leases:

- indoor exhibition area without equipment with the options of the inlet of power supply, water and sewerage lines, telephone, connection to the Internet and cleaning services on the basis of the Exhibitor's order. The minimum depth of the expositions is 3 m. The minimum sizes of the exhibition areas are provided for in the Binding Application for the Participation of the Firm.
- outdoor exhibition area in the designated outdoor areas of the Exhibition Centre. The minimum sizes of the exposition in the outdoor area are 12 m²; in the case of ordering an assembled stand ("Montistand") for the outdoor area the minimum exhibition area is 16 m².

Height of halls, load of floors

It is made possible for a limited number of expositions to erect double-floor stands as well as dominant heights. The effective height varies from 3.0 to 8.0 m depending on the location of the stand with regard to the longitudinal axis of the hall. Maximum height of an exhibit for transportation to the halls is 3 m and maximum weight is 2500 kg. The basic load capacity of floors is 1500 kg/m².

ARTICLE 3 - TECHNICAL SERVICES

On the Exhibitor's order it is possible to provide the inlet of power supply, water and sewerage, telephone, Internet and cleaning services to all expositions in both indoor and outdoor areas. **The inlets of power supply, water, sewerage system, Internet and telephone lines are conducted from the floor channels whose location will be marked in the raster specifying the location of the Exhibitor's exposition.**

The advance invoice for the ordered services will be sent by ABF to the Exhibitors before the beginning of the exhibition and its settlement will be a necessary condition for the beginning of the assembly of the exposition. The final invoice, together with VAT and deduction of advance payments will only be sent by ABF to the Exhibitors after the finishing of the Trade Fair.

- Order of power supply

For the stands which are not ordered with ABF, the Exhibitors are obliged to have their own switchboard - it should be adapted to the 5-wire distribution system, or the voltage system TNS 3L + N + PE, 50 Hz, respectively. Single-phase connection of the exposition is carried out through a usual plug of 230V/16A - L + N + PE, three-phase consumers must be fitted with a recommended ball plug of 400V/32 A - 3L + N + PE. The connection of larger power inputs will be carried out upon an agreement with ABF. Electrical equipment of Exhibitors which is not fitted with separate operation N and protecting PE (zero) wires, or which is not fitted with a protecting wire, without its featuring double insulation, or the wires of which do not have appropriate cross section, will not be allowed for the reason of the protection of visitors from electric accidents and for fire reasons. In the case of necessity it is possible to use the work of an electrician at a price of CZK 300 per hour (each hour started is taken into account), which is to be paid in cash at the cash desk of the Trade Fair Administration. The price for the inlet of power supply includes an inlet to the stand (230 V or 400 V) with a possibility of its use for the time of assembly and dismantling (the maximum consumption being 2kW/230V for electrical tools). It furthermore includes a lease of the corresponding part of the hall switchboard, power consumption and electric inspection for the time of the Fair. The actual inlet to the stand represents the installation of 1 or 2 sockets - 230 V (without distribution lines in the stands) or 1 socket for 400 V, possibly a combination of 230 and 400 V. The power input to the stand required by Exhibitors must include a total of all power inputs of electrical appliances in the exposition, i.e. illumination, cooker, coffee machine, tea kettle heating unit, through-flow water heater, computer, television set, video recorder, exhibits, etc. For the purpose of a more exact order we provide the following examples: the illumination of a 9 m² stand about 0.5 kW, kitchen complete set about 3.5 kW, coffee machine about 0.8 - 1.2 kW, tea kettle heating unit about 2 kW, two hot-plate cooker about 2 kW. These power inputs are only for your orientation - it always depends on the particular electrical appliance which is connected.

The inspection of electrical installations is carried out by ABF and is OBLIGATORY. Its price is included in the price of electrical inlet. If the electrical installation does not comply with the requirements, it will not be connected, to the prejudice of the Exhibitor.

CAUTION! In the case you intend to use a refrigerator in your stand, we recommend to order the refrigerator circuit separately, as it will not be turned off overnight. The price does not include the power input of electrical energy. This power input must be included in the electrical power input order.

- Order of water and sewerage

The connection of the sink, i.e. of an ordinary battery to the closing valve and of an ordinary siphon outlet with a 5/4" hose is included in the price of the "water inlet and sewerage".

The lease of the sink is not included in the price of water inlet and sewerage. If you want to make a wider use of the plumber's service exceeding the connection of the sink, you will be charged CZK 260 per hour (each hour started is taken into consideration) and you will pay this service at the cash desk of the Trade Fair Administration.

- **Daily cleaning** includes vacuum cleaning of the Exhibitor's stand carpet once a day and evacuation of the waste basket after the end of the exhibition day, i.e. in the evening hours, or on the basis of a special instruction issued by the Exhibitor also in morning hours before the opening of the exhibition. Any additional requirements going beyond the above outlined framework will be charged on a separate basis to the Exhibitors.

Other services

ABF will ensure, free of charge, working illumination, fire and health services, the Trade Fair Protocol, for consideration it will provide for ordinary cleaning of expositions, flower services, dispatching and customs services, health service, insurance service, postal service, telephone and fax centre for the Exhibitors, press centre service, business centre, hostesses and interpreters, advertising and photograph services, production of graphic materials, arrangement services, accommodation and catering facilities.

ARTICLE 4 - ERECTION OF STAND

ABF will ensure the erection of stand in both indoor and outdoor areas on the basis of a separate order distributed by ABF together with the raster of the exhibition areas.

a) There will be type stands in the OCTANORM system available for the indoor area, their dimensions are: 3x3, 3x4, 3x5, 3x6, 4x4, 4x5, 4x6, and 5x5 metres. The stands contain:

- external walls of white panels and partition walls of small storage rooms
- ceiling raster
- carpet - grey
- collar for the exposition identification - height 30 cm (according to the length of the front side)
- For a 9 m² stand, small storage room 1 x 1 m with shelf and door
- from 12 m² small storage room 1 x 2 m with shelf and door
- from 18 m² small storage room 2 x 2 m with shelf and door
- 1 ceiling lighting fitting in the storage room (without power supply inlet)
- 2 to 6 point lighting fittings according to the size of stand (without power supply inlet)
- 2 electrical sockets 230 V (without power supply inlet)
- **IMPORTANT! Consumption of power supply for the type stands must be ordered separately**

It will be possible to order the additional furnishing with movable items of the type stands.

b) Furthermore ABF offers the erection of individually designed stands for the indoor area according to special requirements of the Exhibitor including their furnishing with movable items.

c) For the outdoor area the "Monti" stands of the dimensions 9, 18, and 27 m² (or 16, 28, and 40 m² - the edge of the roof, respectively) will be available. It will be possible to order the additional furnishing with movable items of the type stands.

The Order List and specifications for the stand erection will be sent by ABF to the Exhibitors together with the raster of the exhibition areas after the closing date of the Binding Applications.

ARTICLE 5 - TECHNICAL AND OPERATING PRECONDITIONS

- The architectural realisation and the operation of the exposition must not disturb or limit other expositions.

- The outline of the exhibition stands must not exceed the outline of the exhibition area leased by the Exhibitor, which applies also to the space above the ceiling structure of the stand as well.

- Possible overhang of the collar or eye-catcher of the stand to the path is allowed on the basis of a preliminary approval given by ABF, if the minimum height of the bottom edge is 3 m, and it will be subject to the payment of CZK 1000 for each m² of its projection into the ground plan (including a fractional part of m²).

- Except for handling trucks entry into the exhibition areas is prohibited for any means of transport and cars of the Exhibitors. If the floor of the hall is damaged, the Exhibitor is obliged to reimburse the damages to the full amount.

- **Smoking and naked flame handling is strictly prohibited** in all of the indoor exhibition areas, any breach of this ban will result in a fine paid on site.

- No electrical appliances may be left in operation without any control. When leaving the place, the appliances must be disconnected from the mains.

- **It is not allowed to hang any eye-catchers and flags of the Exhibitors, on the structure of the halls with the exception of the cases pre-discussed with ABF and subject to a firm payment of CZK 5000.**

- **During the assembly it is forbidden to cut and grind any building elements, which causes excessive pollution and dust (plasterboard, tile materials, fibreboard and other similar materials).**

- The stand must not touch the structure, walls and roof of the exhibition halls with any of its parts. The distance between the highest point of the stand and the hall roof must be at least 70 cm.

- Technologies of carpet adhesives in exhibition halls

For the laying of carpets into expositions in exhibition halls is necessary to adhere to the following procedure:

First glue a masking - paper tape onto the concrete floor, and then an arbitrary two-side carpet tape. It is possible to buy the masking tape directly in the Exhibition Centre. The Exhibitor is obliged to hand over the exhibition area by the closing deadline of the dismantling work as absolutely empty and clean - in the condition in which it has been taken over. In the case of damage and contamination of the exhibition area, the Exhibitor is obliged to settle the damage incurred in full amount.

- It is forbidden to discharge the remains of paints and other toxic substances which could pollute or otherwise endanger the environment into the sewerage, sinks and basins. The Exhibitors or the firms authorised by the Exhibitors are obliged to take these substances away and ensure their disposal on their own expenses.

- Storage of any materials in technical corridors (in particular behind the rear wall of the stand) is unacceptable for fire, safety and operational reasons. The storage of the packages, including their removal and return delivery to the stand can be ordered from the contractual forwarding service of ABF.

- **During the Fair it is permitted to perform audio-visual, acoustic, musical, dancing and other productions for the time not exceeding 8 minutes once an hour, and only provided that the other Exhibitors will not be disturbed by the operation of these facilities. If this condition is breached, the Exhibitor will have to pay a fine amounting to CZK 5000 and in the case of repeated breach it will be forbidden for the breaching Exhibitor to operate all such productions.**

- The exhibits which will be presented in the operation can only be serviced by the persons authorised thereto. The exhibits to be presented must be secured by the Exhibitor in such a way that no third party could handle them wilfully.

- **Except for the prescribed working business hours of the Fair and permitted time interval for the supplying of the stands it is forbidden to stay in the exhibition areas. Please, respect for this reason the instructions of the Security Service and of the ABF staff.**

- Those Exhibitors who ensure the erection of the stand with their own means, or through the mediation of an advertising or realisation agency are obliged to hand, by the deadline of disassembly works, over the leased exhibition area fully empty and in the conditions in which it was taken over, i.e. also the floor covering (carpets, PVC) must be removed as well as the sticking carpet tapes, such a removal being carried out at the expenses of the Exhibitors. Should the exhibition area be damaged (by boring, cutting, breaking, excessive polluting, etc.), the Exhibitor will be obliged to reimburse the damages in full.

- If the deadline for the clearing of the exhibition area fails to be observed, a penalty amounting to CZK 5000 per m² of the non-cleared area will be charged. In the necessary case the exposition will be cleared by ABF at the expense of the Exhibitor. The risks associated with the clearing shall be borne by the Exhibitor.

- The placement of billboards, eye-catchers, banners as well as the distribution of printed and other materials out of the Exhibitor's exposition is permitted only for consideration after prior negotiations with the ABF Trade Fair Administration and subject to the latter's approval.

- Any changes relating to the Order of Technical Services, construction and equipment of stands required by the Exhibitor additionally after the term of commencement of the assembly will only be managed after the fulfilment of the properly ordered work and services towards the other Exhibitors. These additional orders of work and services can be charged by ABF with a surcharge amounting to as much as 100% of the price calculated. The payment shall be made by the Exhibitor in cash on site.

ARTICLE 6 - HANDING OVER OF THE BACKGROUNDS FOR THE REALISATION OF TECHNICAL CONNECTIONS AND STANDS

The Exhibitors who order the erection of the stand with ABF will send their orders within the term provided for in the Order Catalogue of Services which they receive together with the raster of the exhibition area.

The Exhibitors who ensure the erection of the stand on their own or through an advertising or realisation agency will send to ABF by **January 16, 2009 the binding design of the stand for approval** (in the front view and ground plan) where all possible dominant heights and eye-catchers, including the stand orientation within the framework of the ordered area will be drawn by means of the **location dimensioning of the inlets of power supply, water and sewerage.** In the case that the Exhibitors fail to send appropriate backgrounds within the requested deadlines to ABF, they will expose themselves to the danger of possible difficulties during the implementation of the stands and possibly to additional costs connected with the displacement of the inlets of power supply, water and sewerage.

3

A. FREE OF CHARGE-FILL IN WITH BLOCK LETTERS

Company name _____ Country _____
 Address: Street _____ Town _____ Postcode _____
 Telephone _____ Fax _____
 e-mail _____ Internet (www) _____

Please, mention point numbers which you would like to be placed in the Nomenclature list.

Characteristics of the displayed exhibits or of the offered services (max 240 characters):

The above mentioned data will be published free of charge in the Catalogue of the Trade Fairs and in the information system exactly according to the information filled in by your firm. The name of the firm should be stated exactly in the same form as it is to be published in the Catalogue. The beginning letter must correspond to the letter by which the firm is to be sorted. The text is subject to formal corrections by the ABF Trade Fair Administration.

B. We ask you to state at the record of our firm in the Catalogue of the Fairs the following contact addresses (without any other description) of our branches (affiliates, business representations, etc.) and we undertake to pay a fee amounting to CZK 500 (+ VAT) for each address.

Number of other addresses in the Catalogue _____ (please, copy this form if the number is larger)

Commercial name of the branch: _____

Address: Street _____ Town _____ Postcode _____ Country _____

Telephone _____ Fax _____

e-mail _____ Internet _____

C. Publishing of company logo CZK 500

mail to: podklady@abf.cz

D. Advertisement in fair catalogue - sheet size A5, trimmed 148 x 210 mm

- 1/1 of a page 120x 180 mm
- 3rd page of the cover sheet
- 4th page of the cover sheet

colour
 CZK 20 000
 CZK 30 000
 CZK 39 000

Please add the data for advertisement already graphically processed.PDF (graphics resolution min 300 DPI)

The mentioned prices are without VAT!

CO-EXHIBITOR

Company name _____ Country _____

Address: Street _____ Town _____ Postcode _____

Telephone _____ Fax _____

e-mail _____ Internet (www) _____

Please, mention point numbers which you would like to be placed in the Nomenclature list.

Characteristics of the displayed exhibits or of the offered services (max 240 characters):

Place, date _____

stamp, signature _____

- | | |
|---|--|
| <p>1. Furniture for residential premises</p> <p>1.1. Living room furniture</p> <p>1.2. Kitchen furniture</p> <p>1.3. Bedroom furniture</p> <p>1.4. Dining room furniture</p> <p>1.5. Children's and student's rooms</p> <p>1.6. Antechamber furniture</p> <p>1.7. Furniture for home workrooms and offices</p> <p>1.8. Furniture for other rooms</p> <p>1.9. Built-in wardrobes</p> <p>2. Other furniture</p> <p>2.1. Stylish furniture</p> <p>2.2. Antique furniture</p> <p>2.3. Rattan furniture</p> <p>2.4. Furniture made from metal</p> <p>2.5. Upholstered furniture</p> <p>2.6. Modern design furniture</p> <p>2.7. Custom-made furniture</p> <p>3. Furniture for non-residential premises</p> <p>3.1. Office furniture</p> <p>3.2. Office chairs</p> <p>3.3. Furniture for hotels and restaurants</p> <p>3.4. Furniture for stores, banks and insurance companies</p> <p>3.5. Other non-residential furniture</p> <p>4. Materials for furniture production</p> <p>5. Bathrooms</p> <p>5.1. Installations</p> <p>5.2. Facings and slabbing</p> <p>5.3. Furniture for bathrooms</p> <p>5.4. Bathroom accessories</p> <p>6. Fitness and wellness</p> <p>6.1. Spas, pools</p> <p>6.2. Saunas</p> <p>6.3. Solariums</p> <p>6.4. Fitness accessories</p> <p>6.5. Massage and relaxation apparatuses</p> <p>7. Soft furnishing</p> <p>7.1. Curtains, drapery, pelmets</p> <p>7.2. Covering and decorations fabrics</p> <p>7.3. Bed linen, pillows, sheets</p> <p>7.4. Bathroom fabrics</p> <p>7.5. Mattresses and foam plastic materials</p> <p>7.6. Hotel textile, linens, fatigue clothes</p> <p>7.7. Other fabrics</p> <p>8. Households accessories and decorations</p> <p>8.1. Products from glass, porcelain, pottery</p> <p>8.2. Stained glass windows, mirrors</p> <p>8.3. Flowers, fountains, air humidifiers</p> <p>8.4. Wallpapers, pergets, wall paintings</p> <p>8.5. Louvers, sunblind, canopies</p> <p>8.6. Paintings, frames, sculptures</p> <p>8.7. Candles, candlesticks, columns</p> <p>8.8. Gift items and bags</p> <p>8.9. Antiquities</p> <p>8.10. Other household accessories and decorations</p> <p>9. Illumination</p> <p>9.1. Indoor lighting fittings</p> <p>9.2. Outdoor lighting fittings</p> <p>9.3. Lighting sources</p> <p>9.4. Electrical installation material</p> <p>10. Electrical and gas appliances and household consumers</p> <p>10.1. Appliances for kitchens</p> <p>10.2. Gastronomy technics</p> | <p>10.3. Washing machines, dryers, air cleaners and humidifiers</p> <p>10.4. Exhausters, ventilators</p> <p>10.5. Vacuum cleaners, sewing and knitting machines, ironing machines</p> <p>10.6. Audio and video technology</p> <p>10.7. Household articles</p> <p>11. Security systems</p> <p>11.1. Mechanical and electromechanical protection systems</p> <p>11.2. Electronic security systems - burglary alarm systems</p> <p>11.3. Integrated security systems</p> <p>11.4. Means and equipment of personal protection and security</p> <p>11.5. Home intercoms and video telephones</p> <p>12. Heating and air conditioning</p> <p>12.1. Stoves, makers</p> <p>12.2. Fireplaces and tile stoves for indoor applications</p> <p>12.3. Heating bodies of all types</p> <p>12.4. Floor, ceiling and radiator heating systems</p> <p>12.5. Local heating bodies</p> <p>12.6. Heat exchangers and heat tanks</p> <p>12.7. Domestic hot water heaters</p> <p>12.8. Radiators</p> <p>12.9. Thermal pumps</p> <p>12.10. Heating systems with the use of untraditional heat resources</p> <p>13. Flooring</p> <p>13.1. Laminated flooring</p> <p>13.2. Kork flooring</p> <p>13.3. Slabbing</p> <p>13.4. Parquets and wooden flooring</p> <p>13.5. Linoleums, PVC</p> <p>13.6. Carpets</p> <p>13.7. Doormats and mats</p> <p>13.8. Adhesives and accessories</p> <p>14. Building materials and components</p> <p>14.1. Building materials and products</p> <p>14.2. Windows</p> <p>14.3. Doors</p> <p>14.4. Staircases, railings</p> <p>14.5. Fencing, gates</p> <p>14.6. Fittings, grates, locks</p> <p>14.7. Roof covering, insulations materials</p> <p>14.8. Stone and stone products</p> <p>14.9. Dyes, varnishes</p> <p>14.10. Other</p> <p>15. Housing services</p> <p>15.1. Construction and acquisition of house and apartment</p> <p>15.2. Building firms</p> <p>15.3. Architectonic ateliers and designing firms</p> <p>15.4. Software for designing and visualization of indoor premises</p> <p>15.5. Financial and legislative advisory services</p> <p>15.6. Insurance companies</p> <p>15.7. Building savings banks</p> <p>15.8. Mortgage banks</p> <p>15.9. Real estate agencies</p> <p>15.10. Developer's firms</p> <p>15.11. Auto-traffic</p> <p>15.12. Household services</p> <p>16. Professional advisory services</p> <p>17. Galleries</p> <p>18. Professional literature, magazines</p> <p>19. Schools</p> <p>20. Associations, alliances, federations, guilds</p> |
|---|--|

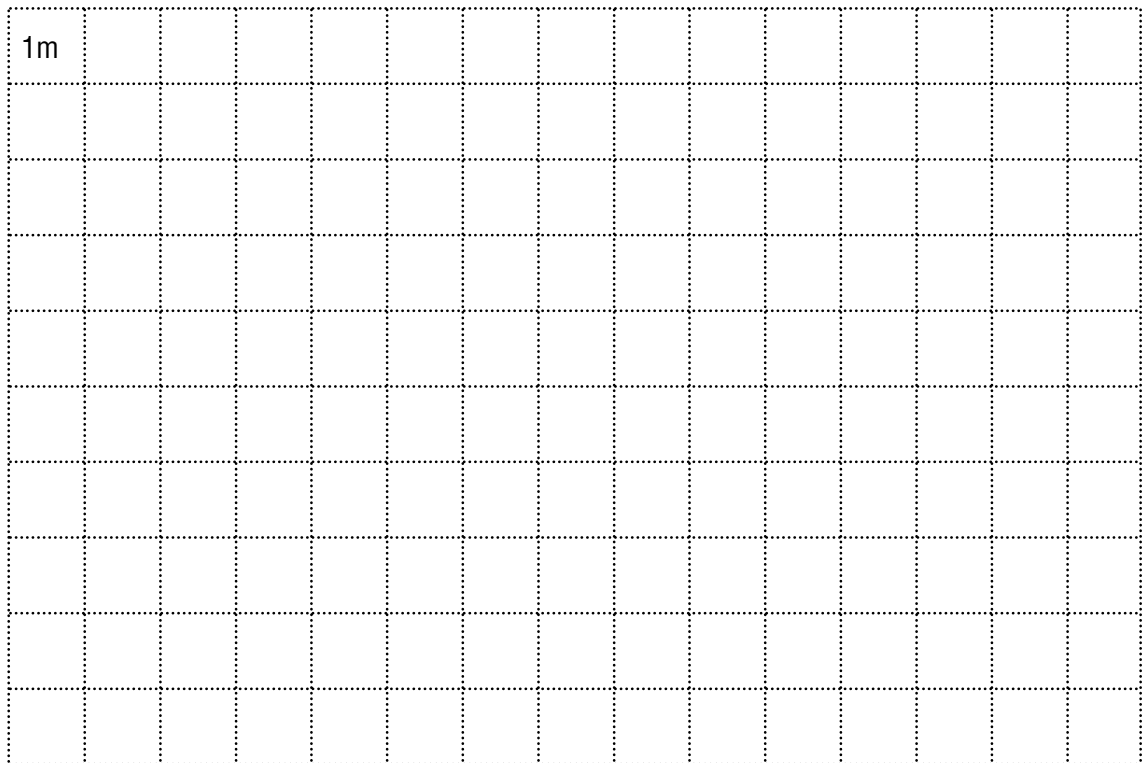
4

Binding application of individual frame, sizes: _____ m x _____ m

- Only external walls - Octanorm System - CZK 800 / running meter**
The construction includes only external walls, laterals, without wall-to-wall ceiling raster system of the construction
- Atypical stand - Octanorm System - CZK 700 / m²**
The construction includes external walls, ceiling raster system, collar of height of 30 cm on the front side
- Textile panel - CZK 1100 / running meter**
The construction includes only external walls-thickness 25 cm, possibility to hammer drapes
Color: _____

Scheme of the platform of your stand

Sketch in the conception of your stand platform in this raster. Use the graphic symbols mentioned above for the scheme of every single component.



Wall panel	Counter showcase	Mains socket 220 V	Chair	Cooker
Graphic wall panel	Elevator	Mains socket 220 V (night)	Bookcase	Wall made of glass
Rolling door	Lettering panel 30 cm	Distribution box (dependent on needs)	Bookshelf	Water drainage
Ceiling raster	Illuminated ceiling	Table	Kitchen sink	
Showcase with illumination	Spotlight	Round table	Refrigerator	

_____ place, date

_____ stamp, signature

Pieces	Item	(orientation size: width x depth x height)	Lending fee in CZK
	Dividing panel	100 x 250 cm	250
	Wall glass	100 x 250 cm	430
	Graphic panel	100 x 250 cm	350
	Selfstanding panel	100 x 250 cm (with pedestal 100 x 50 x 50 cm and collar)	950
	Ceiling, illuminated, grid type	1m ² 4 x 100W	300
	Ceiling made of textile	1m ²	70
	Ceiling raster	100 x 100 cm	270
	Attic (collar) for the company sign	height 30 cm CZK/1 running meter	70
	Lockable swing door		1 250
	Lockable accordion door		1 000
	Curtain - sewing, suspension, disassembly, rent	CZK/1 running meter	90
	Carpet incl. laying - rent, grey	CZK/m ²	170 / m ²
	Carpet incl. laying - rent, colour:	CZK/m ²	200
	Showcase with illumination	100 x 50 x 250 cm	1 250
	Showcase with illumination	100 x 100 x 250 cm	1 530
	Desk showcase	100 x 50 x 80 cm	950
	Display table with one shelf	100 x 50 x 80 cm event.110 cm	450
	Display table with one shelf	100 x 100 x 80 cm event.110 cm	500
	Bookshelf (assembled to the stand)	100 x 50 x 200 cm	550
	Tilting shelves	100 x 30 cm	150
	Table	70 x 120 x 75 cm	300
	Table	70 x 70 x 75 cm	300
	Round table	Diameter 80	300
	Chair - metal, padded		150
	Bar Chair		230
	Chair - plastic		70
	Pole coat rack		90
	Wall rack		170
	Pole stand for advertising media		150
	Bin		50
	Lockable cabinet	70 x 40 x 130 cm	300
	Lockable cabinet	80 x 40 x 80 cm	210
	Refrigerator 170l		900
	Kitchen rack (self-standing)		380
	Kitchen set with a sink and hot-water-bottle		1 400
	Hot water kettle		160
	Coffee maker		160
	Portable stove (input 2kW)		150
	Dot-lit light incl. bulb		110
	Halogen spot light	300W	150
	Halogen spot light	500W	160
	Tripple socket		70

place, date

stamp, signature

5

Commercial Name of the Firm _____

ORDER OF TYPE STANDS FOR INDOOR PREMISES

The type stands include:

- external walls made of white panels and partition walls of storage areas
- ceiling raster system
- carpet - grey
- collar for the exposition identification – height of 30 cm (according to the front side length)
- 2-6 point lighting fittings according to the stand size (without any power supply inlet)
- 2 power sockets for 220 V (without any power supply inlet)
- in the case of a stand of 9 m², there will be a storage area of 1 x 1 m with a shelf and a door
- from 12 m², there will be a storage area of 1 x 2 m with a shelf, a door and 1 ceiling lighting fitting (without any power supply inlet)
- from 18 m², there will be a storage area of 2 x 2 m with a shelf, a door and 1 ceiling lighting fitting (without any power supply inlet).

The layouts of the type stands are provided for on the reverse side of the present Sheet.

The basic building equipment of the type stands cannot be changed or complemented, it is however possible to order furniture and other equipment.

We bindingly order the implementation of the type stand:

Stand sizes and prices of type stands

<input type="checkbox"/> Type A	3 x 3 m	price	CZK 7 500
<input type="checkbox"/> Type B	3 x 4 m	price	CZK 10 000
<input type="checkbox"/> Type C	3 x 5 m	price	CZK 12 000
<input type="checkbox"/> Type D	4 x 4 m	price	CZK 13 000
<input type="checkbox"/> Type E	5 x 5 m	price	CZK 20 600
<input type="checkbox"/> Type F	4 x 6 m	price	CZK 20 200
<input type="checkbox"/> Type G	4 x 5 m	price	CZK 16 400
<input type="checkbox"/> Type H	3 x 6 m	price	CZK 15 200

In case you require the equipment, please fill in the ordering form (see page 4a). All the prices are without VAT.

BUILDING UP OF THE TYPE STANDS FOR OUTDOOR AREA

Basic sizes:

3 x 3 m (size of the roof 4 x 4 m – can not exceed over the size of ordered area) in the basic price – CZK 17 000 YES NO

The construction includes: platform 12 cm, grey carpet, circuit walls (event. Wall glass) and doors, roof incl. ceiling construction, ceiling raster incl. ceiling filler, ceiling illumination and electro plug. Electric supply is necessary to order separately, it is not included to the price.

Enlargement of the type stand is possible only in the module 3 x 3 m (without the roof oversize), there will be invoicing every m² by CZK 2000.

We bindingly order the construction of enlarged type stand with the total size

_____ m x _____ m.

In case you require the equipment, please fill in the ordering form (see page 4a). All the prices are without VAT.

INDIVIDUAL CONSTRUCTION

Company _____ Stand No. _____

Confirmation of the exhibitor – necessary to fill in!!!

Not for the exhibitors, who has the realization of the stand through ABF, a.s.

We hereby confirm, that building up of our stand will be realized by:

Company _____

Address: Street _____ Town _____

ZIP code _____

Contact person _____ Telephone incl. preset _____

Fax incl. preset _____ Mobile _____

Which hereby authorize to the dealing in the matter of building up and facing of the technical connectors.

Confirmation of the realization firm

We hereby confirm that we are familiar and take knowledge The Conditions of participation in the fair FOR HABITAT 2009, Technical conditions of the participation in the fair FOR HABITAT 2009, description of the halls and free spaces and the sent floor plan with the allocation of your stand.

At the same time we confirm the taking of responsibility for the realization of the stand on the fair FOR HABITAT 2009 and that the entrusted constructor of our stand owns the license for pursuance of all professional works. Further we confirm that all the materials used for the stand construction have the lowered grade of flammability in the meaning of norms and regulations and namely draperies are impregnated against the fire.

_____ place, date

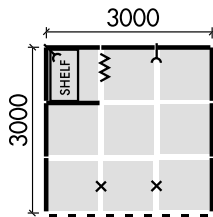
_____ stamp, signature

The type stands include:

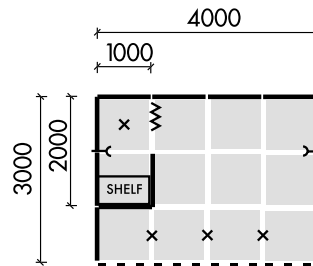
- external walls made of white panels and partition walls of storage areas
- ceiling raster system
- carpet – grey
- collar for the exposition identification – on the front side -height of 30 cm
- 2-6 point lighting fittings (without any power supply inlet) according to the stand size
- 2 power sockets for 220 V (without any power supply inlet)
- in the case of a stand of 9 m², there will be a storage area of 1 x 1 m with a shelf and a door
- from 12 m², there will be a storage area of 1 x 2 m with a shelf, a door and 1 ceiling lighting fitting (without any power supply inlet)
- from 18 m², there will be a storage area of 2 x 2 m with a shelf, a door and 1 ceiling lighting fitting (without any power supply inlet)

Type stands DO NOT include any power supply input.

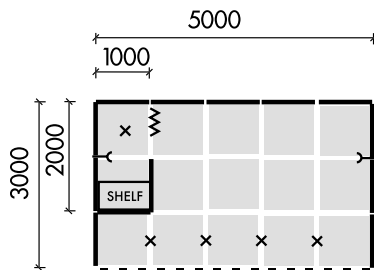
Type A



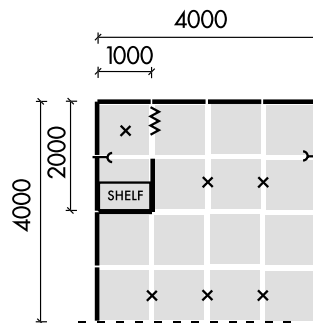
Type B



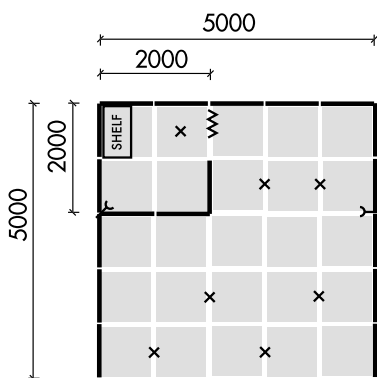
Type C



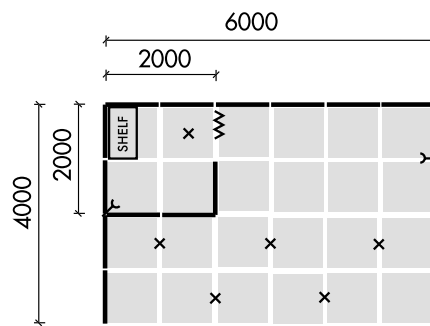
Type D



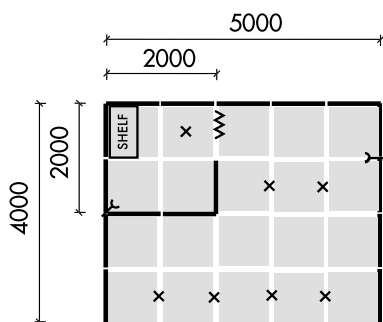
Type E



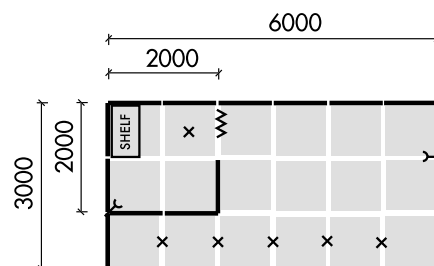
Type F



Type G



Type H



--- lettering panel

— mains socket

x spotlight